

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on March 4, 2020 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at ____ p.m.

This meeting may be recorded, streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

To those present in the gallery today, by attending an open public meeting of the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today's meeting may be streamed live as well as recorded and published on the Southwest Middlesex website.

Thank you.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

3. ADDITIONS TO THE AGENDA

#2020-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated March 4, 2020 be accepted as presented.

4. DELEGATIONS AND PRESENTATIONS

- Morgan Calvert and Chris Bailey - Middlesex County IT:
 - Middlesex County Cellphone and Mobile Device Policy
[04 a Delegation Att IT 5 01 Cellphone and Mobile Device Policy](#)
 - Southwest Middlesex Draft Cellphone and Mobile Device Policy
[04 aa SWM Draft IT Policy Cellphone and Mobile Device Policy V2](#)

- Middlesex County Protection of Privacy and Confidentiality of Information
[04 b Delegation Att Leg 3 01 Protection of Privacy and Confidentiality of Information Policy](#)
- Southwest Middlesex Draft Protection of Privacy and Confidentiality of Information
[04 bb SWM Draft Protection of Privacy and Confidentiality of Information Policy](#)
- Middlesex County User Accounts and Passwords
[04 c Delegation Att IT 7 01 User Accounts and Passwords](#)
- Southwest Middlesex Draft User Accounts and Passwords
[04 cc SWM Draft IT Security Policy User Accounts and Passwords Policy](#)

5. CONSENT AGENDA

5.1 Vouchers in the amount of \$188,554.02 – February 12 to 25, 2020

[05 01 Vouchers](#)

5.2 SWM Council Minutes – February 26, 2020

[05 02 SWM Minutes Feb 26 2020](#)

5.3 Summary of Ontario Provincial Police Roundtable Discussion

[05 03 Administration Local Governance](#)

5.4 County of Haliburton Resolution - Tourism Oriented Destination Signage Fee Increases

[05 04 Request for Support Re Tourism Oriented Destination Signage Fee Increase DeferralPhase In](#)

5.5 South Huron Resolution – Enforcement for Safety on Family Farms

[05 05 South Huron Resolution re enforcement for safety on family farms](#)

5.6 Brine and Gravel Tender Results – report available for meeting

#2020-

Moved by _____

Seconded by _____

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda Items 5.1 through 5.6 as information, and approve the February 26, 2020 meeting minutes.

6. COMMITTEE OF ADJUSTMENT

None

7. PUBLIC MEETINGS

None

8. STAFF REPORTS

a. Fire

None

b. Administration

None

c. Building

None

d. Finance

None

e. Facilities and Recreation

None

f. Public Works

None

9. NOTICE OF MOTION

None

10. CORRESPONDENCE AND PETITIONS

None

11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

- Items removed from Consent Agenda to be dealt with separately
- Addendum Items
- Other Business

13. COUNTY COUNCIL AND CONFERENCE UPDATE

14. ANNOUNCEMENTS

15. CLOSED SESSION

#2020-

Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Specifically, the matter relates to the following:

Building Services Agreement

#2020-

Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

16. BY-LAWS

1. By-law No. 2020/

[16 01 JointBldgCommAgreement](#)

Being a by-law to authorizing the Mayor and the Clerk to execute an agreement with the Corporation of the Township of Adelaide-Metcalf and with the Corporation of North Middlesex for a joint building committee agreement.

2. By-law No. 2020/

[16 02 Confirming Bylaw March 4 2020](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (March 4, 2020)

#2020-

Moved by _____

Seconded by _____

That By-law No. 2020/ and By-law No. 2020/ be given first, second, third and final readings.

17. FUTURE MEETINGS (subject to change)

- March 11, 2020 – Special Meeting – Development Charges – to be rescheduled
- March 25, 2020 – Planning/Council – 7:00 p.m.

18. ADJOURNMENT

The Mayor adjourned the meeting at _____ p.m.

